



Government of **Western Australia**
Department of **Health**

TRACS WA

**TRACS WA Operational Plan
2016- 2017**

TRAIning Centre in Sub-acute Care WA - TRACS WA

Acronyms used throughout this document

SCACD	Subacute Community and Aged Care Directorate
COAG	Council of Australian Governments
CoP	Community of Practice
ERG	TRACS WA Expert Reference Group
DTSC	Dementia Training Study Centre
FSH	Fiona Stanley Hospital
HIN	Health Information Systems
NMHS	North Metropolitan Health Service
NPA	National Partnership Agreement
OAMH	Older Adult Mental Health
SAC	Subacute Care
SHEF	State Health Executive Forum
SMHS	South Metropolitan Health Service
T&D	Training and Development
TRACS WA	Training Centre in Subacute Care Western Australia
WACHS	Western Australia Country Health Service

Purpose

The Training Centre for Subacute Care (TRACS WA) Operational Plan 2016 – 2017 is intended to document and guide key work priorities and associated projects during the period. This plan supersedes the TRACS WA Operational Plan 2015 - 2016 and summarises previous achievements. This document will enable regular review and guide reporting.

The Operational Plan summarises work to be undertaken by TRACS WA. Detailed project plans are completed for each milestone undertaken by the Centre. In addition, the Centre models reflective practice and staff complete a review process for each milestone project. This allows for ongoing review of the processes and outcomes and documentation of learning arising from the project.

Context

TRACS WA is a project initiative of the National Partnership Agreement (NPA) funding for Subacute Care; Schedule C; 2009 - 2013. With the expiry of Schedule C funding in June 2013, funding has been identified through NPA2, Subacute Care; Schedule E to continue the work of TRACS WA.

Establishment of the Centre to support the improvement in subacute care delivery across the domains of rehabilitation, psycho-geriatric care and geriatric evaluation and management was identified within the WA Subacute Care Plan 2009 -13 as a priority area of work. TRACS WA was officially launched in July 2012.

The Innovation and Health System Reform Division through the Subacute Community and Aged Care Directorate (SCACD) manages NPA funding for subacute care. The work of TRACS WA forms part of a key priority for the SCACD in its work to promote best practice and reform in the subacute care sector as articulated in the SCACD Operational Plan 2016 – 2017.

Executive sponsorship of TRACS WA rests with the Assistant Director General, System Policy and Planning. TRACS WA is governed by a Steering Committee. The Co-Chairpersons of the Steering Committee are the Operational Director, Innovation and Health System Reform and the Geriatric Medicine Lead for the Centre.

The Vision of TRACS WA

The TRACS WA vision is that all West Australians requiring subacute care services across the WA health system receive co-ordinated, best practice care from skilled, engaged and committed clinicians.

The Role of TRACS WA

TRACS WA aims to improve the quality of services provided to West Australians in the area of rehabilitation, geriatric evaluation and management and psycho-geriatric care by supporting opportunities in training and skills development for staff working in these areas.

To achieve these goals TRACS WA will:

- Facilitate staff access to training and development including supporting skills exchanges, resource development and access to training and development opportunities.
- Facilitate a Subacute Care “Community of Practice” (COP)
- Maintain a website containing a repository of evidence based, subacute care resources

Operationally, TRACS WA provides a:

- State-wide service
- Employs facilitators to provide a statewide service
- Operates from Fremantle Hospital, Alma Street, Fremantle, WA, Focuses on co-ordination and facilitation

Guiding Principles

Guiding principles communicate how TRACS WA operates and conveys the values that underpin the delivery of its roles and functions. The principles are integral to the Centre's work plans and practices. They are:

- Flexibility
- Responsiveness
- Model and Support inter-professional learning approaches
- Support best, evidence based practice
- Representative of all sub-acute domains
- Sustainability
- Skills based
- Cost effectiveness
- Complementary to existing training and development programs in the subacute care sector

Stakeholders

TRACS WA employs a governance structure (Appendix 1) with links to a wide range of stakeholders, as reflected in the governance model below. It is designed to engage key leaders and the organisations they represent in helping to provide up to date advice on latest developments, trends and innovations in the subacute care sector for the Centre.

Outcomes for TRACS WA rely on appropriate and timely engagement with internal and external stakeholders. TRACS WA is committed to identifying and understanding its stakeholders and to working together to achieve the best possible outcomes for the WA health workforce and the Western Australian community as a whole.

TRACS WA convened an Expert Stakeholder Reference Group (ERG) of skilled and experienced sub-acute and training and development experts to provide guidance and support to the Centre. The ERG proved useful on a wide range of matters, including assisting TRACS WA to identify resources – human and material – on Subacute Care (SAC) related topics, providing feedback on proposed training and development activities and providing linkages to SAC community events and learning activities.

In addition TRACS WA relies on ongoing input from the Subacute COP to monitor current clinical issues and concerns that TRACS WA can assist to address.

TRACS WA also meets regularly with managers and policy staff of the WA Subacute Community and Aged Care Directorate and other Directorates, private sector providers, professional groups, consumer groups and academic institutions.

Our Partners

- South Metropolitan Health Service
- North Metropolitan Health Service
- East Metropolitan Health Service
- WA Country Health Service
- Health Networks

- Executive of the System Policy and Planning Division
- Subacute Community and Aged Care Directorate, Department of Health
- Rehabilitation and Orthopaedic Division, State Rehabilitation Centre
- Aboriginal Workforce Development
- Office Chief Health Professions Officer
- Office Chief Medical Officer
- Office Chief Nurse
- Office Chief Psychiatrist

Our Stakeholder network

In addition to our partners listed above, key stakeholders with whom we work in collaboration are:

- Nursing Services; Health Services
- Allied Health Services; Health Services
- Medical Services; Health Services
- Support services; Health Services
- Departments of Geriatric Medicine, Health Services
- Rehabilitation Medicine Services, Health Services
- Department of Geriatric Medicine, University of WA
- Departments of Health Professional Tertiary Training; Edith Cowan University, Curtin University, Notre Dame University
- Expert Reference Group, Aged Care Network
- WA Aged Care Advisory Council
- Older Adult Mental Health Services
- Non-Government Organisations : Neurological Council WA (NCWA), Alzheimer’s Assoc. Australia, National Stroke Foundation (NSF)
- Ambulatory Care Support Team (SM Pop. Health)
- Private Organisations: Brightwater Group; Hollywood Private Hospital

Our key accountabilities

Minister for Health	Our key accountability is to the Minister for Health. As Western Australia’s elected representative with responsibility for the Health portfolio, the Minister is ultimately responsible for the health and well being of the State’s older population.
Director General of Health	TRACS WA is responsible for providing advice to the Director General of Health on training and development for clinicians across the subacute care sector.
System Policy and Planning Division	TRACS WA is responsible for accurate and timely advice to the Assistant Director General, System Policy and Planning with respect to policy development and program advice relating to training and development for clinicians employed across the subacute care sector.
Director Subacute Community and Aged Care Directorate	TRACS WA is responsible for accurate and timely advice to the Director, Subacute Community and Aged Care Directorate (SCACD) with respect to policy development, program advice and trends and issues relating to training and development for clinicians employed across the subacute care sector. TRACS WA is also responsible for providing regular updates to the

	SCACD regarding training and development initiatives occurring through Learning Fund Rounds and Training Programs offered to the sector. TRACS WA is accountable to the SCAC Directorate for the financial operation of the Centre as funding is allocated to TRACS WA from the Directorate.
South Metropolitan Health Service	TRACS WA is accountable to the SMHS Corporate Office, for human resource management and financial management.

This document summarises the planned work of TRACS WA into its fifth year of operation 2016 - 2017 Whilst this details planned operations for 2016-17, the initiatives, as described in the strategic plan, will inform the operations of TRACS WA over the next five years

The work is categorised into three main pillars of functional activity:

1. Build and nurture relationships with key stakeholders and consumers
2. Develop and promote niche learning and development resources relevant to the SAC sector
3. Create sustainable subacute care learning and development
 - The strategic objectives being: Delivery of SAC Training Modules: TRACS WA identifies training and development needs, sources or develops training activities to address these needs and facilitates their delivery to the SAC community.
 - Supported Learning Activities: TRACS WA manages a SAC Learning Fund which offers grants to SAC services to fund training and development activities. In addition TRACS WA facilitates Skills Exchange programs for individuals and teams.
 - Community of Practice: TRACS facilitate meetings of the Subacute Community of Practice and supports the development of subgroups within this community.
 - Website: TRACS WA has developed a website of easily accessible SAC related resources to support the community to achieve best practice clinical services and share resources.
 - SAC Advocacy: TRACS WA works with training facilities, health workforce and professional organisations to promote SAC as a specialist, valued sector within health services.
 - Communications: Maintenance of an effective communication strategy within the SAC sector and with key stakeholders is critical to effective delivery of TRACS WA activities.
 - Centre management: TRACS WA functions as an independent unit requiring routine administration and management including monitoring, service evaluation and reporting.

Key initiatives are detailed on the following pages:

Project Milestones completed/in progress for 2015/2016

KEY PROJECTS AND MILESTONES

P3 Website Development

P5 Community of Practice

P9 SCIPE

P40 WA Stroke Services Education & Training

P43 Skills Exchange

P45 & 51 SAC Learning Program and Goal Setting

P52 Learning Fund

P56 Neurological Needs Checklist

P68 Amputee/Tracheostomy Simulation Videos

P70 Mental Health Subacute Care Learning Program

P71 Parkinson's Education Development Program

ADMINISTRATIVE IMPROVEMENTS

Completed:

- Staff recruitment process to build a sustainable team within FTE allocation
- Team building and planning day facilitated by Joel Levin (Funded by award from Rotary)
- Reorganisation into project leads and teams for delivery of a greater number of improved programs
- Grant application submitted and approved to increase number and capacity of educational resources

CENTRE MANAGEMENT

Completed:

- Contracts renewed for all staff except Administrative Assistant until June 30th 2017
- Administrative Assistant seconded until 30th June 2016 (to be extended)
- Additional Project Officer seconded until 31st December 2016 for increase in projects funded through grant received
- 100% staff retention 2015-2016. No changes to staffing

In Progress:

- Secondment renewal of Administration Assistant

P 3 WEBSITE

Completed:

- E-bulletin established to replace newsletter
- Resources tab established to collate all incoming resources
- E-mail www. Link increased to approximately 1200 persons on contact list

In Progress:

- Revise overall website design including SAC Map
- Best practice subacute care resources upload ongoing
- Update of stakeholder details ongoing
- Update of calendar of events ongoing
- Investigate and possibly implement online forum / email list
- Develop model that accounts for a separation between site and service (discussions indicate)
- Major rework of code to fit with new model
- Input gathered data (together with existing data) into site database, harmonise data with code rework

P 5 COMMUNITY OF PRACTICE

Completed:

- Community of Practice meetings held in 2015/ 2016, evaluation and closure reports completed. These included:
 - Mythbusting Stroke Rehab
 - Cardiac Goal Setting

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- Managing long term neurological conditions
- Cultural safety in subacute care
- Talking about sex in subacute care
- Be the leader you admire
- Resilience in the face of change
- 24 hour Rehabilitation Culture
- Workshopping with Aboriginal Health Professional - Myth Busting
- Participation rate has increased, averaging 35 – 50 in-house and up to 16 – 18 VC sites per meeting
- Venue and VC sites have increased north, south east and west in both public and private areas.
- ARNA and WA Stroke Services Study Days successfully facilitated with +100 participants at each event
- WA ARNA chapter established to progress study days and rehabilitation nursing in WA.

In Progress:

- Several more COP forums planned for the rest of the year, including
 - Respiratory and Cardiac Rehabilitation
 - Parkinson's disease collaboration
 - World Café - Needs analysis and review

- Liaison with North Metro and South Metro Aboriginal Health Workers for extended collaboration and exchange of educational tools

P 9 SCIP E

Completed:

- Delivery of program to Armadale Hospital and OPH, champions identified to continue program
- Liaised with tertiary education providers Curtin University to support implementation of tool prior to clinical placements

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In Progress:

- Review of program delivery format and content

P 40 WA STROKE SERVICES EDUCATION FRAMEWORK

Completed:

- Development of previous work and ideas through World Café working party meeting
- All documents completed and are now available on the TRACS WA website
 - WA Health Stroke Service Education Framework,
 - Operational Guide and
 - Quality Tool
- Interactive Stroke Services Map upload onto new website
- Stroke specific educational resources and links available on website

In Progress:

- Collation of site specific information from Stroke Coordinators
- Ongoing collection of educational resources
- Install and trial new web survey software to use for “Update Your Stroke Map Details” form (user feedback indicates difficulty using existing system)

P 43 SKILLS EXCHANGE

Completed:

- 12 exchange opportunities completed including exchange between Albany and Geraldton
- Documented evidence completed on benefits of exchange

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In Progress:

- Ongoing exchange opportunities being negotiated with Fiona Stanley Hospital, Midland Health Campus, Fremantle Hospital, Sir Charles Gairdner Hospital

P 45 SAC LEARNING PROGRAM

Completed:

- Remodelling of the SAC Learning Program to deliver as modules; piloted at FSH, and delivered at Armadale, Bunbury, Busselton
- Evaluation reports for each area completed
- SAC Map uploaded onto interactive website traffic averaging around 10 – 15 hits on weekdays

In Progress:

- Delivery of second series of SAC Learning Program for FSH
- Ongoing iterative process, to remodel modules as required to accommodate learning needs

P 51 GOAL SETTING

Completed:

- Module developed as a stand-alone workshop and resource pack
- E-learning package completed for goal setting
- Delivery of program to Southwest Health Service Esperance Health Service
- Extension modules in Goal Setting (value based participator goal setting, communication skills and processes) delivered at Armadale Health Service

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In Progress:

- Delivery of Goal Setting SAC Learning Program Module to Rockingham, Peel, SCGH and Albany
- Assisting key members in developing common processes and tools

P 52 LEARNING FUND

Completed:

- Learning fund projects completed, evaluated and closure reports documented for:
 - SMART Stroke 2015
 - National Allied Health Conference Melbourne
 - Occupational Performance Network Assessment Course Sydney
 - ARNA Study Day 2015
 - WA Stroke Services Study Day and WACHS Planning Day 2016
 - Dieticians Assoc. Conference
 - ANZHPE/Ottawa Conference 2016
 - WA Mental Health Commission Conference 2016

In Progress:

- Learning fund projects open
 - Gerontology Physiotherapy Seminar Perth 2016
 - SMART Stroke Conference 2016

P 56 NEUROLOGICAL NEEDS CHECKLIST (NNC) (previously MANAGING WELL NEURO CHECKLIST (MWNC))

Completed:

- Tool developed and used routinely during review appointments by NCWA nurses
- Some uptake in use of tool at regional centres e.g. Geraldton Regional Hospital Findings disseminated at multiple community SAC forums e.g COP , NCWA neurological nurses forum,
- Poster presented at the National Allied Health Conference (NAHC) in 2015.

In Progress:

- Modification to tool to include new naming (NNC) and a scoring rubric
- Through partnership project with TRACS WA NCWA, and UWA collect further data to identify outcomes from use of the NNC (with Biomedical Science Masters Student undertaking a practical neuro placement with NCWA nurses and participating in data collection/analysis)
- Further development as an educational tool proposed for 2017 with a potential second cohort of Biomedical Science Masters Students at UWA
- Publication of findings from initial pilot of the Checklist

P 68 AMPUTEE/TRACHEOSTOMY SIMULATION VIDEOS

Completed:

Pre- production planning completed. Production completed for TRACS WA SIM Video Resources.

- 1. Motivational interviewing: SIM video with simulated patient (actor) and clinical psychologist from FSH. Scenario filming May 2016, editing of media in progress.

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- 2A. Prosthetic choice options: clinician/prosthetist and patient scenario at SCGH –filming May 2016, editing of media in progress.
- 2B. Donning and Doffing of a prosthesis : patient scenario with physiotherapist at SCGH –filming May 2016, editing of media in progress.
- 2C. Early physiotherapy for the Amputee – filming May 2016, editing of media in progress.

- 3. Podiatry focus - Care for the other limb /ongoing assessment to maintain mobility – Podiatrist and patient at SCGH –filming May 2016, editing of media in progress.

- 4. Immediate postoperative care of BKA and AKA:
 - Positioning
 - Use of Rigid removal dressing and oedema management – 1 person and 2 person application technique (BKA only)
 - Initial mobilising/early mobilisation on ward – physio and OT
 - Early exercise
 - Scenario filming SCGH & OPH May 2016, editing of media in progress.

- 5. Pain issues in the Amputee – overview of different types of pain experienced (i.e. Stump, vascular, phantom limb pain) -simulation to support education, diagnosis and troubleshooting. Involvement of pain specialists re: explaining different modalities for treatment available to patients. – filming and editing June 2016 SCGH.

- 6. Aboriginal amputee patient perspective (simulation of appointment with aboriginal health worker to frame discussion about their cultural perspective, needs and care required due to increased risk factors. Involvement with Moortidj Djena (strong feet) podiatry and diabetes education program for ATSI people. Look at potential Aboriginal patient from Northam area and others – filming and editing June 2016.

- 7. Aging patient case MDT meeting - The complex /challenging prosthetic fit – involvement with clinicians and patient to attain best outcomes and decision making process. Filming June 2016, editing of media in progress.

- 8. Gait assessment and deviations – in rehab clinic/gym environment with physio. Filming and editing June 2016.

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- 9.Trachaeostomy/Laryngectomy scenarios:
- 9.1 Leaking Laryngectomy Voice Prosthesis
- 9.2 Trachae-Oesophageal (TE) voice has stopped working: Valve needs cleaning and Poor occlusion technique
- 9.3 Trachaeostomy care and weaning, including MDT meeting scenario
- Filming and editing June 2016 at SCGH and Brightwater Marangaroo.
- My FT access through Department of Health IT for file transfer of media for workflows.

In Progress

- Completion of accompanying educational and support documentation
- Launch and roll out of simulation tools to all clinicians

P70 MENTAL HEALTH SUBACUTE CARE LEARNING PROGRAM

Completed:

- OAMH Modules 1 and 2 completed and delivered to Osborne Pak Hospital (OPH) and Fremantle Hospital and Health Service (FHHS)

In Progress:

- Delivery of program to Bentley Health Service and Rockingham Peel Health Service

P71 PARKINSON'S EDUCATION DEVELOPMENT PROGRAM

Completed:

- Preliminary meetings with service leaders to scope educational needs of the service providers

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In Progress:

- Scoping educational requirements for delivery of an interdisciplinary program in key areas for all clinicians working with patients living with Parkinson's disease

CONFERENCE PRESENTATIONS AND ATTENDANCE

Presentations completed:

- ARNA Study Day - September 2015
- Rotary Allied Health Excellence Awards – Working in Partnership October 2015
- Poster presented at the National Allied Health Conference (NAHC) in 2015
- Nursing and Midwifery Leadership - November 2015
- TRACS WA Stroke Services Study Day – February 2016
- Neurosciences and the Senses Health Network: Innovative Partnerships for Collaborative Care Making TRACKS through TRACS- March 2016
- ANZHPE Capability for Interprofessional Practice – The Road Less Travelled- March 2016

Attendance:

- Transforming Training and Supervision UWA – March 2016
- Nurse Ambassador Program Hear Foundation – June 2016
- Speech Pathology Australian National Conference – May 2016

In Progress:

- ACRA – Communication, collaboration and communication TRACS WA
- Support for ARNA Conference – July 2016



1. Build and nurture relationships with key stakeholders and consumers

Strategy	Key Initiatives	Actions	Measures	Date for completion
Establishing a strong identity within the SAC sector	<ul style="list-style-type: none"> Marketing Plan Identify opportunities for partnerships with hospitals, NGOs, Aboriginal health services, consumer groups, NFPs, network services across health sector Identify key partners to enable development and delivery of simulation education opportunities Engage in conference presentations and submit journal articles 	<ul style="list-style-type: none"> Identify and understand future needs of clinicians and TRACS WA capabilities to deliver products Identify suitable hosts for promotion and publicise all events via the e-Bulletin, Healthpoint, Health Happenings, reciprocal links to other websites Develop promotional materials – videos, posters, website links for external organisations Respond to opportunities to engage in formal and informal linkages. Identify capacity, viability and practicality of engagement with potential partners Review impact of TRACS WA commitment to partnerships Schedule face to face visits to sites and attend meetings of mutual benefit Explore potential for interactivity between sites brokered by TRACS WA Progress expertise in facilitating 	<ul style="list-style-type: none"> Needs analysis results, feedback and identification of trending topics. Register impact on mailing list, attendance at events, contacts, website, conference presentations. Number of identified linkages and responses to promotional activity Documented evidence of collaboration of events with partners Documented evidence of performance outcomes from partnership meetings Surveyed feedback on partnered events Number of external sites recognising & acknowledging work of TRACS WA Survey of sites uptake of TRACS WA resources Dashboard reports on key initiatives. 	Ongoing
				Ongoing
				6 weekly dashboard report
				December 2016
				Ongoing

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		<p>telehealth utilisation.</p> <ul style="list-style-type: none"> Promote TRACS WA work by planning conference presentations, journal articles and achieving awards. 	<ul style="list-style-type: none"> Monitor attendance numbers at events. Number of metro and rural sites participating via telehealth. Survey - Recognition of TRACS WA branding. Hits on website Number of reported events on internal and external news and web sites. 	<p>December 2016</p> <p>Ongoing</p> <p>Ongoing</p>
<p>Engage our SAC colleagues</p>	<ul style="list-style-type: none"> Community of Practice facilitation Study days/seminars/ Skills Exchange Promote funded PD opportunities 	<ul style="list-style-type: none"> Engage high quality ,innovative speakers for CoPs Identify further key areas to deliver program Continue to monitor updates of the SAC Learning Program to maintain integrity of the program Continue ongoing evaluation and refinement of programs to support the needs of clinicians in changing fiscal climate Contribute to staff access to training and development through flexibility in models of delivery Collaborate with SAC consumer groups Increase Telehealth engagement Link professionals together to support clinical best practice 	<ul style="list-style-type: none"> Uptake of SAC program Uptake of OAMH program Number of partnered events with Aboriginal HS providers. Reported needs analysis and evaluations Number of examples of increased activity documented Number of attendees at events and meetings Number of WA SAC representatives on relevant committees eg ARNA reps Number of VC sites linking in to events Surveys of training events feedback Report on website engagement Report on learning outcomes of skills exchange 	<p>6 weekly dashboard report</p> <p>Ongoing</p> <p>December 2016</p>

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<p>Establish partnerships within SAC community</p>	<ul style="list-style-type: none"> • Stakeholder Mapping • Partnerships in TRACS WA led projects 	<ul style="list-style-type: none"> • Conduct scan of currently available SAC training and development resources state-wide, interstate and nationally • Recognise trained skill sets and knowledge of other organisations to support work of TRACS WA • Work through site champions to facilitate team and partnership development • Engage with professional associations for co –presenting educational events • Scope current forums for potential to work with existing groups 	<ul style="list-style-type: none"> • Survey and document evidence of effective external input to achieve subacute care learning outcomes • Activity report on development and ongoing outcomes 	<p>Ongoing</p>
<p>Strengthen strategic relationships with executive stakeholders</p>	<ul style="list-style-type: none"> • Engage in strategy processes using expertise of Steering Committee members /ERG 	<ul style="list-style-type: none"> • Explore opportunities and barriers • Prepare dashboard of ongoing business • Six weekly meetings with information for actions to be undertaken by members 	<ul style="list-style-type: none"> • Input from Steering Committee • Number of strategies achieved • Reported achievements 	<p>Ongoing</p>



2. Develop and promote niche learning and development resources relevant to the SAC sector

Strategy	Key Initiatives	Actions	Measures	Date for completion
Enhance website functionality	<ul style="list-style-type: none"> Restructure website to enhance access to resources 	<ul style="list-style-type: none"> Establish resource database infrastructure (for gateway, main site, stroke framework) Gather map data for Stroke Revise overall website design Develop gateway infrastructure/design Gather map data for SAC Map Investigate alternatives for current web-forms module Investigate and propose implementation online forum / email list 	<ul style="list-style-type: none"> Volume of information received to populate maps 	Ongoing
	<ul style="list-style-type: none"> Optimise SAC and stroke map function 	<ul style="list-style-type: none"> Trial stroke gateway and propose launch online stroke L&D community Develop model that accounts for a separation between site and service Major rework of code to fit with new model 	<ul style="list-style-type: none"> Measured usefulness for target audience 	September 2016
	<ul style="list-style-type: none"> Determine strategy for sustainable delivery of SAC map 	<ul style="list-style-type: none"> Install and trial new web survey software to use for "Update Your Stroke Map Details" form (user feedback indicates difficulty using existing system) 	<ul style="list-style-type: none"> Implementation of new model 	July/August Draft 2016
		<ul style="list-style-type: none"> Input gathered data (together with 	<ul style="list-style-type: none"> Database operational 	Ongoing

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		existing data) into site database, harmonise data with code rework		
Develop and promote learning and development products	<ul style="list-style-type: none"> Refine strategy for sustainable delivery of SAC Learning Program Further development and update of the OAMH SAC Program Develop next phase of the Managing Well Neuro Checklist Tool to embed in educational curriculum Develop e-Learning and multimedia learning materials Develop simulation video products for areas of need Engage with senior clinicians and specialist groups to identify current gaps and future needs for product/resource development 	<ul style="list-style-type: none"> Continue to update and modularise both the SAC and OAMH Learning Programs to meet the changes in requirements for continual delivery Engage in plans with Biomedical Science Masters students at UWA during placements for practical use of neuro tool Identify and implement the conversion of modules to e-learning packages Produce and disseminate simulation videos in the areas of need for amputees, tracheostomy and laryngectomy including facilitator and participant guide Liaise with specialist groups to source products and resources to meet needs 	<ul style="list-style-type: none"> Evaluation of new modular format, pre and post delivery Evaluations of functionality Collect and assess and analyse data and identify outcomes for reporting Evaluation of uptake of e-learning modules Evaluation of useability and uptake of simulation resources 	<p>Ongoing</p> <p>December 2016</p>
Deliver learning and development events that address identified gaps in the sector	<ul style="list-style-type: none"> Develop comprehensive calendar of events Provide leadership and expertise in facilitation of events Increase VC uptake of events and CoPs Support Train the Trainer 	<ul style="list-style-type: none"> Support and facilitate access to clinical training to address needs Support and facilitate engagements for specialist groups for study days etc. Liaise with Telehealth/Telestroke Coordinators to increase use of VC for all events. 	<ul style="list-style-type: none"> Number of attendances reported Evaluation of services provided Number of VC sites recorded linking I to events 	<p>Ongoing</p> <p>Ongoing</p>

framework with key learning and development products



3. Create sustainable subacute care learning and development

Strategy	Key Initiatives	Actions	Measures	Date for completion
Develop champions	<ul style="list-style-type: none"> Promote incentives to support interprofessional focus 	<ul style="list-style-type: none"> Review Learning Fund application criteria and associated documentation to better reflect an interprofessional focus Develop skills exchange database to support more diverse exchange program Implement a sustainable transparent reporting framework Increase support to clinicians undertaking a leading role through continuing education 	<ul style="list-style-type: none"> Reviews, presentations and articles submitted by clinicians receiving funding Number of exchanges undertaken with participation of multiple areas Number of captured actions and resource inputs Number of applications for funding for further education 	<p>July 2016</p> <p>Ongoing</p> <p>August 2016</p> <p>Ongoing</p>
Support cultural shift in SAC towards collaboration, an interprofessional	<ul style="list-style-type: none"> Develop opportunities for further collaboration with Aboriginal and CALD teams Maintain schedule of site visits by TRACS Team 	<ul style="list-style-type: none"> Custom design support and development to individual teams Establish clear goals for each engagement Powerpoint presentations delivered to 	<ul style="list-style-type: none"> Number of facilitated opportunities Recorded overall outcomes of support provided 	Ongoing

